



CENTER FOR GOVERNANCE

(Center)

2015 PROJECT ACCOMPLISHMENT REPORT

I. Project Information

Project Code: CPPNJ
Project Title: COURSE ON BASIC MONITORING AND EVALUATION (BATCH 1 2015)
Project Start: 2015-02-09
Project End: 2015-04-20
Project Price: Php 441,000.00
Client Organization: VARIOUS NATIONAL GOVERNMENT AGENCIES / GOVERNMENT-OWNED/CONTROLLED CORPORATIONS

II. Project Team

Project Manager: Aya Caraphina S. Abraham
Team Members: Ma. Czarina M. Krisha De Leon
Joebert D. Sayson
Evelyn E. Morales
Supervising Fellow: Hilda Fatima T. Bancolita
Consultants/Resource Persons: Anne Leslie Santos
Rey Macalindong
Clement Rasul

III. Project Details

Project Description: The three (3)-day Basic Monitoring and Evaluation course aims to equip government employees with the necessary knowledge, skills and tools on monitoring and evaluation of programs and projects. The course will enable participants to perform quantitative assessment of their programs and projects using various tools.

Project Objective: At the end of the training, participants will be able to:

- Articulate essential concepts and principles of monitoring and evaluation (M&E);
- Identify the steps in developing an M&E system for public programs and projects; and,
- Identify tools for conducting M&E that would help analyze the results of their programs and projects.

Focus Area: Monitoring and Evaluation (M&E)

Project Type: Training, Public Offering

Number of Participants: 49

Project Type: Training, Public Offering

Project Beneficiary: 1) Commission on Higher Education (CHED)
2) Department of Natural Resources and Environment (DENR)
3) Department of Foreign Affairs (DFA)
4) Department of National Defense (DND)
5) Deutsche Gesellschaft for Internationale Esammenrakbelt (GIZ)



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- 6) Presidential Management Staff (PMS)
- 7) National Youth Commission (NYC)
- 8) Office of the Presidential Adviser on Peace Process (OPAPP)

Regional Coverage: National Coverage

IV. Project Accomplishments

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| Key Activities Implemented: | <p>Project Mobilization and Preparation</p> <ul style="list-style-type: none">• Meeting of Project Team• Invitation of Resource Persons and Preparation of Letter of Invitations (LOIs) and Terms of Reference (TOR)• Meeting with Selected RPs for Enhancement of Module Materials• Designing of Pre-Test and Post-Test• Preparation of Course Materials (e.g. hand-outs, supplies, IDs, food, etc.)• Preparation of Structured Learning Exercises (SLEs)• Marketing of the Course <p>Project Implementation</p> <ul style="list-style-type: none">• Conduct of Training Course <p>Project Closure</p> <ul style="list-style-type: none">• Preparation of Accomplishment Report (to include areas of improvement based on the evaluation results) |
| Major Outputs: | <p>Submission of Outputs and Presentation Materials, Workshop Mechanics and Activity Template</p> <p>Session 1: Overview of Monitoring and Evaluation</p> <p>Session 2: Designing M&E using Participatory Monitoring & Evaluation</p> <p>Workshop Activity: LogFrame</p> <p>Session 3: Progress Monitoring and Evaluation</p> <p>Session 4: Results Monitoring and Evaluation</p> <p>Session 5: Reporting Results</p> |
| Project Impact: | <p>Enhanced participants' capacity in basic monitoring and evaluation</p> <p>Improvement on the level of awareness and knowledge of the participants regarding basic monitoring and evaluation after the conduct of the training</p> |
| Lessons Learned: | |

- Be strict in accepting participants for public offering. Ensure that the number of participants do not exceed 35 in order for the training team and resource person to better manage the training
- There should be maximum number of participants from one agency to attend public offering. Suggest a customized training in case that there are more than 15 participants from one agency.



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- The design, concepts, tools and techniques of M&E that were discussed are simple enough for technical personnel from various agencies to conduct M&E on their own and cascade the outputs and learning from the training to their colleagues
- The M&E training should be a combination of both quantitative and qualitative tools in order for participants to be understand it
- Ensure that training certificates are signed by PADK on the last day of the training

Attachments

- Summary of Evaluation for Course and Resource Persons (for training program)

Prepared by:


AYA CARAPHINA S. ABRAHAM
Project Manager

Noted / Approved by:


IMELDA C. CALUEN
Center Head

Notes:

1. Project details on Section I-III can be generated thru PMIS based on PMs Inputs.
2. Project Managers are required to accomplish Section IV & provide Section V to reflect results of project implementation
3. Project Managers can update/adjust the pre-filled sections (I-III) based on actual data